

FACILITY RENTAL PRICES

AREA/ITEMS	BBC MINISTRY	BBC MEMBER	NON-MEMBER	QUARTET
Classroom	\$25.00/hour Special Events ONLY	\$25.00/hour Special Events ONLY	\$50.00/hour	Price includes use of Large and Small classrooms
Gym	No Charge	\$300.00 per Day \$60.00 per Hr. \$30.00 per 1/2 Hr.	\$400.00 per Day \$80.00 per Hr. \$40.00 per 1/2 Hr.	\$500.00 per Day
Kitchen Use *	No Charge	\$125.00	\$125.00	\$125.00
Table Cloths	\$3.00/cloth Approved Budget Required for Cleaning	\$3.00/cloth	\$3.00/cloth	\$3.00/cloth
Chair Covers	\$.25/cover Approved Budget Required for Cleaning	\$.25/cover	\$.50/cover	\$.50/cover
Curtains	No Charge	Full Set - \$300.00 Short Side - \$100.00 Long Side - \$150.00	Full Set - \$300.00 Short Side - \$100.00 Long Side - \$150.00	Full Set - \$300.00 Short Side - \$100.00 Long Side - \$150.00
Overhead Projector, Screen and Stand	No Charge	\$75.00	\$75.00	\$75.00
Cooked Meals (Culinary Staff) * Includes: 1 Drink, 1 Meat, 1 Vegetable, 2 Starches, Bread	No Charge	\$6.50/person	\$6.50/person	\$6.50/person
Chaffing Stands and Warmers	No Charge	\$10.00/set	\$10.00/set	\$10.00/set
Rental price covers use of facility for 5 hours; and an additional \$100.00 fee is required for each hour the time is extended for the event.				

***NOTE:**

- Facility Usage Agreement form must be completed by person requesting use of the facility. Forms are available at the WKFLC during normal business hours or can be downloaded from the church's website
- For 'Kitchen Use', an approved caterer is required or the church kitchen staff
- A \$100.00 non-refundable deposit is required to secure event date and time
- Full rental fee for venue use is due no later than 60 days prior to the scheduled event.
- In addition to the venue fee, a 75.00 clean-up fee is required prior to the planned event. This fee is refundable; however it will be forfeited if additional cleanup is needed after the event has taken place.
- No DJ or dancing (except line dancing) will be permitted in the facility